IDAHO NATIONAL GUARD
JOINT FORCE HEADQUARTERS
3882 W Ellsworth St. Building 440
Boise, Idaho 83705-8112

NGID-PED

27 October 2026

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # **27-06**

1. Active Guard Reserve (AGR) Position Vacancy Announcement in the Idaho Army National Guard. This announcement will be posted to unit bulletin boards.

POSITION TITLE:	**S4 Logistics Staff Officer**
UNIT:	**HHC 1-183rd AVN REG**
UIC:	**WYQRT0**
DUTY LOCATION:	**Boise, ID**
AUTHORIZED GRADE:	**O1 - O3**
DUTY SSI OR MOS:	**15A, 15B, or 67J**
ELIGIBILITY:	**Open to current AGR, OTOT, or M-Day in the Idaho Army National Guard or Nation Wide who hold the grade of O1 through O3**
CLOSING DATE:	**23 November 2026**

2. **EQUAL OPPORTUNITY**: The Idaho Army National Guard is an equal opportunity employer. Selection for positions will therefore be made on an equal opportunity basis, and not on non-merit factors.

3. Applicants must possess a valid State Motor Vehicle Operator license.

4. **ANNOUNCEMENT INSTRUCTIONS:** The following is a complete list of documents required to accompany your application. Read carefully; provide all necessary documentation to support qualifications for this position. **Perishable documentation should not be more than 30 days old as of the closing date this announcement**, i.e. STP, ITR, MEDPROS.

a. Applications will not be accepted in binders or document protectors.

b. AGR Application Checklist dated October 2026. Documents must be organized in this manner. This can be found attached to this announcement or on the Idaho National Guard Human Resource website at: https://inghro.idaho.gov/hr/forms/forms.htm#formsArmyAgrJobs

c. NGB Form 34-1 (completed and signed).

d. MEDPROS Individual Medical Readiness Record. MEDPROS IMR Record can be obtained by navigating to the following link https://medpros.mods.army.mil/medprosnew/ Select: Access Your Individual MEDPROS Record / Forms / IMR Record. Medical documentation other than MEDPROS Individual Medical Readiness Record will not be accepted. IMR must be generated after announcement date. **A letter of explanation/resolution is required for any medical deficiencies or overdue statuses i.e. Red or Black.**

e. Copies of current temporary and permanent profiles.

f. Army Training Information System (ATIS) AFT Individual Training Report (ITR). ITR must show passing record AFT (within the last six months) and be signed / dated by unit Training or Readiness NCO. If an alternate event was performed on most recent test, a profile is required.

g. Army Training Information System (ATIS) Height/Weight Individual Training Report (ITR). Must be signed and dated by unit Training or Readiness NCO. Must be compliant with WHtR standards IAW AR 600-9 by the closing date of this announcement.

h. STP (Soldier Talent Profile). If there is an ASVAB score requirement and you are not MOS qualified for the position, scores must be on your STP. Otherwise, documentation must be attached showing current ASVAB scores or other qualifications. https://hr.ippsa.army.mil/psp/hcpdc/?cmd=login. (If IPPS-A STP is unavailable no memo is required)

i. Last five consecutive OERs; service members with fewer than five ratings must submit all completed OERs and a Commander's Letter of Recommendation.

j. Retirement Point Statement (DA 5016). Must be generated within 30 days of close date. https://hr.ippsa.army.mil/

k. DD 369 (attached to this announcement); fill out blocks 1-9 and sign block 11.

l. Documentation supporting applicants' qualifications i.e. resume, certificates, etc. (optional).

m. Biographical Sketch. Must be signed by the applicant.

n. DA 1059 and/or Certificates for all NCOES/OES Courses.

o. All applicants must have or be able to obtain a Secret security clearance (this is a condition of employment). A security clearance memorandum is only required when the security clearance has surpassed without renewal, or if there are any other security clearance issues that requires explanation.

p. All applicants must have or be able to obtain a Government Travel card within 90 days of employment.

5. Acceptance of an AGR position may have an effect on Selected Reserve Incentive Programs to include Bonus payments and/or Student Loan Repayment Program. This will not affect Montgomery GI Bill eligibility. Please check with the Incentives Branch to receive information on how an AGR position would affect you individually.

6. Subject to availability of funds, Permanent Change of Station (PCS) allowance is authorized for incumbents residing outside normal commuting distance as stated by USPFO PAM 37-106.

7. Application packets must be received on the closing date specified in this announcement to the address below. The preferred method of submittal will be using the email method to the below AGR Mailbox. Packets may also be delivered in person.

8. **When submitting via email, Soldiers will send completed packets as one (1) PDF File (PDF Portfolios and attachments are not acceptable for emailed submissions)** to ng.id.idarng.mbx.hro-agr@army.mil. Email subject lines must be formatted as follows: Announcement Number and Applicant's Name i.e. 27-01 SGT Doe, John.

9. An Order of Merit List (OML) will be established from this announcement and may be utilized to fill subsequent vacancies. This OML will remain valid for utilization for up to 90 days following the date of official OML approval.

10. The point of contact for further information is PMO Branch at ng.id.idarng.mbx.hro-agr@army.mil.

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Date: 2026.10.27 07:24:22 -06'00'

RACQUELLE L. HANDY
SFC, IDARNG
AGR Staffing NCO

Position Overview:

This position is located at 1-183rd Aviation Battalion. The primary purpose of this position is to serve as the Battalion Logistics Officer.

Duties & Responsibilities

(1) Incumbent is responsible to provide technical assistance to subordinate units, the headquarters logistics section, or other staff sections concerning logistics and maintenance management; Assists in providing proficiency training for logistical personnel within the command. Reviews current and future equipment authorization documents and provides recommendations for modification; Performs random reviews of subordinate unit expendable / durable requisitions; Assists in monitoring fund availability in accordance with regulations and the commanders priorities. Verifies property listings to ensure non-expendable quantities are commensurate with authorized levels of current or future authorization documents. Reviews current due-in status of back orders and identifies issues or problems. Assists on supply and maintenance discipline inspections and other like evaluations of subordinate logistical operations. Audits personal clothing records at subordinate elements; Examines organization clothing and individual equipment (OCIE) reports to ensure the completion of supply actions of subordinate units; Inspects OCIE records for procedural completeness, accountability, accuracy, and agreement with automated management systems; Reports findings and critical problem areas to appropriate command levels. Coordinates lateral transfers of excess clothing and equipment within the organization.

(2) Provides input for the development of command logistics policies; Assists in preparing logistics plans for scheduled training. Coordinates for the receipt and issue of billeting, equipment, and supplies for training; Reviews Financial Liability Investigation for Property Loss (FLIPL), Cash Collection, and Statements of Charges for property loss or damage; Reviews and forwards adjustment documents. Assists in monitoring high priority requisitions, reviews on-hand levels of equipment, identifies equipment excess and shortages, and reviews and coordinates transfers of equipment. Assists in coordinating the receipt, inventory, and issue of new equipment fielded to the organization; Prepares reports, schedules repair or maintenance, and requests replacement of GSA vehicles. Reviews, monitors, and forwards logistics correspondence and documents.

(3) Performs as a technical specialist in food service administration; Reviews and forwards subsistence requests and consumption reports. Adjusts scheduled meal menus based on training requirements. Reviews AT and IDT food service records and provides guidance to logistical and food service personnel. Prepares requests and provides and coordinates receipt of bulk and package petroleum, oil, and lubricants (POL). Coordinates and completes turn-in actions for POL. Prepares or assists in the preparation of ammunition and residue; Forwards reports of ammunition usage for reconciliation; Coordinates the request, issue, and turn-in of medical supplies; Maintains hazardous materials handling and environmental safety certifications. Prepares convoy and transportation requests for movement of equipment and personnel. Assists with the transportation of equipment scheduled for requests for movement of equipment and personnel. Assists with the transportation of equipment scheduled for repair or maintenance. Prepares correspondence and maintains logistical records and files.

(4) Must possess a working knowledge of Global Combat Support System- Army (GCSS-A), The Force Management System (FMSWEB), and the Army Enterprise Systems Integration Program (AESIP).

(5) Candidate must have basic accounting skills and be able to manage and execute a yearly budget; Experience with submitting contracts and procuring items through non-military chains; will be required to act as the Billing / Authorizing Official for the Battalion Purchase card system.

(6) Incumbent should be Proficient in Vantage, Microsoft Office, especially Outlook, Word and Excel software; should possess excellent verbal and written communication skills, as well as presentation skills.

(7) Candidate should have strong decision making ability and attention to detail; Ability to work as a team player and demonstrate personal initiative to complete the work of the team as a whole; Must be highly reliable and capable of meeting work schedule consistently and have the ability to handle a high volume of work with accuracy and efficiency; Will be required to operate in a fast-paced environment with changing priorities.

(8) May be required to coordinate with local officials, service organizations, etc., for a variety of purposes: armory security coordination with police, rental of the armory, recruiting activities, and organizational participation in celebrations; May coordinate the equipment requirements to support school activities such as “career days” for the purpose of informing individuals and groups of the benefits of belonging to the National Guard.

Biographical Sketch Format

1. **DATE:** 31 May 2009
2. **NAME:** Bailey, Beetle S.
3. **SSN:** 987-65-4321
4. **BRANCH:** Infantry
5. **PRESENT GRADE:** Lieutenant Colonel
6. **DATE OF FEDERAL RECOGNITION (Present Grade):** 29 October 2010
7. **PRESENT ASSIGNMENT & DATE ASSIGNED:** Chief, ARNG Mobilization Branch, Aug 10
8. **AREA OF CONCENTRATION:** 11A
9. **FUNCTIONAL AREA:** 50A
10. **SECURITY CLEARANCE LEVEL & TYPE INVESTIGATION:** TS SCI SSBI
11. **ARNG STATUS (M-DAY, MIL TECH, AGR 32, AGR 10):** AGR 10
12. **DATE OF BIRTH:** 31 May 1967
13. **SOURCE OF COMMISSION/DATE:** Army ROTC, University of Elizabethtown, 31 May 1987
14. **MANDATORY REMOVAL DATE:** 31 May 2027
15. **HOME ADDRESS:** 123 Specht Drive, Peachwood, GA 34567
16. **BUSINESS ADDRESS:** HQ FORSCOM, Ft McPherson, GA 32198
17. **HOME TELEPHONE:** 987-654-3210
18. **BUSINESS PHONE:** COMMERCIAL: 123-456-7890 DSN: 765-4321
19. **ENTERPRISE E-MAIL**: beetle.s.bailey.mil@army.mil
20. **ALTERNATE E-MAIL** (e.g. home, business): sargeslilbuddy@gmail.com
21. **CIVILIAN EDUCATION:**

Degree/Area of Study	Institution	Year Graduated
MS/Educational Admin	University of Harrisburg	1993
BS/Secondary Education	University of Elizabethtown	1989

22. **CIVILIAN EXPERIENCE:**

Date	Position	Employer
9/94 - 6/02	Assistant Principal	Banners High School
9/89 - 6/94	Teacher	McClure High School

23. **MILITARY EDUCATION:**

DATE	COURSE	SCHOOL LOCATION
2007	National Security Course	Vandenburg AFB, CA
2006	Mobilization & Deployment Course	Ft Sam Houston, TX
1998	Force Development & Deployment	Ft Leavenworth, KS
1995	CGSOC/ILE	Ft Leavenworth, KS
1994	CAS3/CAX	Ft Leavenworth KS
1991	Infantry OAC/CCC	Ft Benning, GA
1990	Infantry OBC/BOLC-3	Ft Benning, GA

24. **MILITARY SERVICE:**

DATE	DUTY STATION	STATUS
8/07 – Present	Chief, Mobilization Branch, NGB	AGR Title 10
8/04 - 7/07	Ammunition Mgr, Tng Spt Br, NGB	AGR Title 10
8/01 - 7/04	APMS, Roosevelt College	AGR Title 32
8/99 - 7/01	Force Development Officer	M-Day
6/95 - 7/99	BN S-2	M-Day
6/94 - 5/95	Hq Commandant	M-Day
6/90 - 5/92	Infantry XO	Active Duty
6/89 - 5/90	Infantry Company Plt Ldr	Active Duty

25. **DECORATIONS, AWARDS, & CITATIONS:**

Combat Infantryman's Badge
Meritorious Service Medal
Army Commendation Medal
National Defense Service Medal

26. **MILITARY/CIVILIAN AFFILIATIONS:**

Member, Peachwood Evangelical Free Church
Member, National Soccer Coaches Association of America

27. **SUMMARY:** *(Write two to three paragraphs on why you are best qualified to be selected for the position. Be sure to include any significant applicable experience that you may have.)*

Beetle S. Bailey
BEETLE S. BAILEY
LTC, LG, IDARNG
Duty Position